



Privacy Policy

Waikato Table Tennis Association

Last Updated: October 2026

Definitions

The following terms are used interchangeably to refer to the Waikato Table Tennis Association:

- Waikato Table Tennis / WkTTA / Us / We / Association

Purpose

This policy aims to help people involved with Waikato Table Tennis understand how their personal information may be accessed, collected, used and stored by Us.

Application

This policy applies to all people providing personal information to WkTTA. Personal information means information about an identifiable person.

Collecting personal information

When you become a member of, or participate in WkTTA activities, We will need to collect some personal information from you (or family/whānau of children). We may also collect other information needed to perform its functions or where required by law.

Personal information means any information about an identifiable individual, and can include full name, contact details such as email address and phone number, date of birth, gender, ethnicity, demographic data, membership history, members club affiliation and membership category, payment and account/credit card data, performance results, and health/medical information relevant to table tennis participation, results and images from events, and any other information you provide to us in your correspondence with us.

WkTTA may collect this information directly from you with your permission.

Personal information may be collected via any Member Management System (MMS) or tournament database, software or platform (Tournament Platform) that We may use for the purposes of membership and/or tournaments. By using the MMS or Tournament Platform, the Association and its members must:

- Agree to the terms and conditions of the MMS or Tournament Platform; and
- Agree to Table Tennis NZ collecting the personal information.

WkTTA may also collect personal information from Table Tennis NZ, other national organisations it is affiliated to, for example, the New Zealand Olympic Committee, Paralympics New Zealand, Drug Free Sport New Zealand and The Sport Integrity Commission NZ.

We will ensure all of our members are informed of the Privacy Policy of Table Tennis NZ regarding the collection, use, storage and disclosure of the personal information of its



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members, and their members' rights under this policy. The Privacy Policy of Table Tennis NZ is found on their [website](#)

Using personal information

We will never sell your personal information.

Staff / Employees of the Association may have access to your personal information to do their work. Their access to your personal information is limited to what is necessary for the purposes of their work.

Agents and subcontractors of WkTTA may have access to personal information needed to do their work on Our behalf but may not use it for any other purposes.

WkTTA may be required to share your personal information with the community, regional and/or national and/or international organisations it belongs to, Table Tennis NZ, other organisations which are affiliated to it that you belong to or have applied for membership to, for example The Sport Integrity Commission NZ, Sport New Zealand, High Performance Sport New Zealand, the NZ Olympic Committee and Paralympics New Zealand, ITTF-Oceania and International Table Tennis Federation (ITTF).

Your personal information may be used:

- for Association activities and operations
- to consider an employment or volunteer application
- to amend records to remove or update personal information
- for WkTTA's everyday business purposes that involve use of personal information
- to promote table tennis including marketing and advertising for WkTTA and commercial partners
- to comply with the law; or protect our rights, property, or safety, or that of our members, or others
- for athlete pathway management
- to ensure compliant with reporting and regulatory requirements including participation reporting, funding and compliance requirements

Storing and disclosing personal information

We will maintain all reasonable protections against the loss, misuse, or inappropriate disclosure of your personal information, and maintain processes to prevent unauthorised use or access to that information.

We will keep all physical documents secure, both inside and outside its premises.

We will keep electronic personal information secure by making sure its data storage is protected from external sources, maintaining regular back up and applying good security practices.



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WkTTA may use cloud computing. Where used, We will ensure that cloud computing solutions meet good practice security requirements.

Requests for personal information

You have the right to access and correct your personal information (or a minor that you have legal guardianship over) in accordance with the Privacy Act 2020. If you want to access or correct your personal information (or a minor that you have legal guardianship over), please contact the Association's Privacy Officer at waikatotabletennis@gmail.com.

We will not disclose information about children to family/whānau unless there is a clear legal right to access that information.

Any questions about the Association's compliance with the Privacy Act should be referred to the Association Privacy Officer.

Retention

WkTTA will keep your personal information only as long as it is required for the purposes it was collected for.

Changes to the Policy

WkTTA can modify and amend this policy from time to time, and notice of updates will be emailed to members.

Marketing and Promotional Materials

You give permission for WkTTA to send marketing and promotional materials related to table tennis events, programmes, and opportunities. Please contact the Association's Privacy Officer if you would like to opt out of this.

Breach or complaint

Breaches of this policy include breaches of any of the Privacy Principles under the Privacy Act 2020.

You may contact the Association Privacy Officer at waikatotabletennis@gmail.com if you have any questions or complaints about the Association's collection or use or disclosure of your personal information. We will respond to your query or complaint within a reasonable time period and advise you of next steps in dealing with your complaint. If your complaint is not resolved to your satisfaction, you may file a complaint with the Office of the Privacy Commissioner, which can be done via their website at www.privacy.org.nz, by calling 0800 803 909, or using their online complaint form.